



# SKIS Saturday Korean Language School

## New Student Registration Instruction

Singapore Korean International School

Dear parents,

Please read below new student registration instruction carefully before submit the application.

### 1. Application Period : Monday, 4 July ~ Tuesday, 12 July 2022

- Payment details will be informed once the registration is confirmed.
- Required Documents: Application Form(all blanks must be filled), copy of Passport (student & guardians'), copy of IC(Visa)card, front and back (student & guardians')
- ※ Citizen or PR: copy of guardians' IC card, copy of student's birth certificate or re-entry permit

### 2. Application Key Note

- We only accept the application submitted in the registration period.  
(If the application arrives before 4 July 2022, the application will not be accepted)
- Submit application with all required documents.
- Submit the application **by E-mail only**. (saturday@skis.kr)
- It will be excluded from application if there are incomplete or missing documents or if there are errors in the submitted documents.
- If the number of applicants exceed to the number of vacancies, it will be selected by lottery. We will inform you of the lottery schedule after receiving your application. (It will be between 13 and 15 July)

### 3. Registration & School Fee Payment Period : Wednesday 20, July ~ Tuesday, 26 July 2022

- If the payment is not confirmed **within the payment period** after receiving the payment notice, there may be disadvantages such as cancellation of registration.
- You can pay only by bank transfer or check as no parents are allowed to visit school according to the guidelines by Singapore government.

### 4. School Commuting

Please refer to below for the commute of the student in order to keep both students' safety and latest guidelines on PEI by CPE:

- When coming to school, the student can take the school shuttle bus (student only) or come by car (only student can get off).
- During school dismissal, all students will take pre-assigned shuttle bus at allocated time slot with their teacher.